



**Wednesday, March 28, 2018**  
**Board of Education Regular Meeting**

**Eagle County School District RE 50J**  
**BOARD OF EDUCATION**  
**\*\*Amended Agenda**  
**Board Room, 757 East Third Street, Eagle, CO 81631**  
**Work Session 4:30 p.m.**  
**Executive Session 5:00 p.m.**  
**Regular Session 6:00 p.m.**  
**Estimated Meeting Time: 4.25 hours**

## **A. General Function**

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**Subject**                    **1. Roll Call.**

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    A. General Function

Type                        Procedural

## **B. Work Session (4:30 p.m.)**

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**Subject**                    **1. Strategic Plan Update - Finance Tactic 5 - Return on Investments. (25 min)**

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    B. Work Session (4:30 p.m.)

Type                        Discussion, Information

Sandra Mutchler presenting.

1. The Board of Education will receive regular updates on the strategies and tactics from the ECS Strategic Plan. This update will focus on Finance Tactic 5: Evaluate district programs based on a return on investment analysis

### **Educator Strategy in Brief – Return on Investment**

#### **The Tactic and Theory of Action**

If we have processes in place to track the effectiveness of programs across multiple target populations, then ECS will improve decision making regarding tradeoffs of cost, equity, and outcomes and allocate funding to our most effective programming.

#### **The SMART Goal**

Annually, analyze programs and make decisions to continue as-is, refine implementation, downsize, or discontinue

#### **Milestones SY2017-18**

- Academic programs and initiatives identified- May 2018
- Communicate to AdTeam about academic programs and initiatives and create a working group around each identified program- May 2018
- Identify related budgeted costs

tracking costs and outcomes-  
June 2018

- Report on Stocktake on first year results- Sept 2019

File Attachments

[Tactic 5 BOE 3.14.2018.pdf \(1,956 KB\)](#)

### **C. Executive Session (5:00 p.m.)**

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**Subject**                    **1. Superintendent Search - Consult Legal Advice and Instruct Negotiators. (30 min)**

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    C. Executive Session (5:00 p.m.)

Type                        Information

### **D. Dinner for Board Members (5:30 p.m.)**

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**Subject**                    **1. Dinner for Board Members (5:30 p.m.)**

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    D. Dinner for Board Members (5:30 p.m.)

Type                        Information, Procedural

The public is welcome to visit with the members while they eat their dinner.

### **E. Regular Session (6:00 p.m.)**

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**Subject**                    **1. Call to Order and Pledge of Allegiance**

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    E. Regular Session (6:00 p.m.)

Type                        Information, Procedural

### **F. Public Participation**

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**Subject**                    **1. Public Participation Guidelines.**

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    F. Public Participation

Type                        Information, Procedural

The public is invited to attend Board Meetings and provide input to the Board at the beginning of each meeting, and when related to an agenda item. Please complete a blue card for follow-up, and limit input to three minutes. If you are part of a large group, please appoint one spokesperson to be respectful of everyone's time. The Board cannot engage in a discussion nor provide an immediate response to the input. Rather, the Board can benefit from hearing the input and determine what follow-up action is required. This could include a future discussion, work session, or additional research, then followed by an official Board response.

## G. Consent Agenda

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### **Subject**                    **1. Approval of Agenda.\***

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    G. Consent Agenda

Type                        Action (Consent)

Recommended Action Move to approve the consent agenda.

*Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the Board of Education to focus on other items contained in a lengthy agenda. An item may be "removed" from the Consent Agenda and considered separately by any member of the Board of Education.*

### **Subject**                    **2. Approval of Minutes.\***

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    G. Consent Agenda

Type                        Action (Consent)

Recommended Action Move to approve the minutes from the March 14, 18, 19, and 20, 2018 Board of Education meetings.

March 14, 18, 19, and 20, 2018 Board Minutes.

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### **Subject**                    **3. Approval of Consent Items.\***

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    G. Consent Agenda

Type                        Action (Consent)

Recommended Action Move to approve the consent agenda items.

The following items are on the consent agenda and will be approved under this item unless a member pulls an item.

#### G. Consent Agenda Items

1. Approval of Agenda.\*
2. Approval of Minutes.\*
3. Approval of Consent Items.\*

#### M. Business and Operations

2. \*\*Approval of Fuel Relocation Agreement and Collett Enterprises as the Sole Source Fuel Provider.\*
3. Approval of First Amendment to Lease Agreement for 960 Chambers Suite A201 - Roberts.\*
4. Approval of First Amendment to Lease Agreement for 960 Chambers Suite A101 - Byron.\*
5. Approval of Red Canyon High School Building Lease.\*

#### N. Employee Relations

1. Approval of Personnel List.\*

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## **H. Report of the Superintendent (10 min)**

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### **I. Board Reports (10 min)**

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### **J. General Administration**

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**Subject**                      **1. New/Old Business (10 min)**

Meeting                      Mar 28, 2018 - Board of Education Regular Meeting

Category                      J. General Administration

Type                              Discussion, Information

1. In addition to the new and old business we are asking for input on the work session and other tentative agenda items. Tentative Work Session topics are attached for the Board to review and make any changes. Please note that some items are tentative and are subject to change.
2. Tentative topics for April 11, 2018 Board of Education Meeting include:
  2. Work Session
    1. Debrief School Visits.
    2. Mental Health Initiatives.
    3. Holistic Indicators.
    4. Budget Work Session.
  3. Executive Session
    1. Hold for Supt Search contract negotiations
  4. Regular Session
    1. Approval of Superintendent Contract
    2. Review and Approval of Colorado Preschool Program Annual Report
    3. Temple Hoyne Buell Infant Toddler Expansion Grant Approval
    4. Strategic Plan Update
      1. Wraparound, External T2, Community Organizations
      2. Wraparound Internal T4, Counselors
      3. Educators T8, Entrust Principals
    5. Monitoring Reports
      1. E-1 Student Achievement
      2. EL-13 Standards Based Education
3. With those topics in mind please prepare comments around these four questions:
  1. What would you like to learn?
  2. What questions do you have?
  3. Who would you like to hear from?
  4. Why would you like to know more this topic?

## **K. Board Policies and Administrative Regulations**

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**Subject**                      **1. Approval of Monitoring Report for Governance Policy EL-16, School Year Calendar and Approval of the 2019-20, 2020-21, 2021-22 School Year Calendar. (30 min)**

Meeting                      Mar 28, 2018 - Board of Education Regular Meeting

Category                      K. Board Policies and Administrative Regulations

Type                              Action, Discussion

Recommended Action Move to approve the monitoring report for Governance Policy EL-16, School Year Calendar and approve the school year calendars for 2019-20, 2020-21, 2021-22 as presented.

Adele Wilson presenting.

In light of the input from the community, the calendar committee's final option will be presented and members from the committee will be present to answer questions.

The Board will review the option and move to approve a 2019-20, 2020-21 and 2021-22 School Year Calendar.

**File Attachments**

[2019-20 Calendar - DRAFT August start \(full week Oct\\_Nov\).pdf \(57 KB\)](#)

[2020-21 Calendar - DRAFT August start \(full week Oct\\_Nov\).pdf \(57 KB\)](#)

[2021-22 Calendar - DRAFT August start \(full week Oct\\_Nov\).pdf \(57 KB\)](#)

**Subject**                      **2. Approval of Monitoring Report for Governance Policy GP-7, Committee Structure. (10 min)**

Meeting                      Mar 28, 2018 - Board of Education Regular Meeting

Category                      K. Board Policies and Administrative Regulations

Type                              Action

Recommended Action Move to approve the Monitoring Report for Governance Policy GP-7, Committee Structure.

Kate Cocchiarella presenting.

This Governance Policy allows each of the members to select a committee that they would like to participate on for the year.

Rebecca Cotton has joined the Board of Education since the last time this policy was reviewed; so revisiting this policy again will give the Board members an opportunity to possibly reassign to those committees.

**File Attachments**

[GP-7 Committee Structure.pdf \(51 KB\)](#)

## **L. Public Interest Items for Discussion**

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**Subject**                      **1. Approval of Late Start Wednesdays for Elementary Schools. (30 min)**

Meeting                      Mar 28, 2018 - Board of Education Regular Meeting

Category                      L. Public Interest Items for Discussion

Type                              Action, Discussion

Recommended Action Move to approve Late Start Wednesdays for elementary schools for the 2018-2019 school year.

Heather Eberts presenting.

Tiffany Dougherty, Roy Getchell, Eric Olsen, and Marcie Laidman presenting.

Elementary principals will lead a discussion with the Board of Education on the possibility of a late start day for Wednesdays during the 2018-19SY. A poll has been sent to parents to gather feedback regarding a late start Wednesday. Attached is a copy of the poll that parents received.

Principals will share the results of the poll and provide the Board of Education with an other pertinent information.

File Attachments  
[Elementary Late Start Poll.pdf \(88 KB\)](#)

**Subject**                      **2. Review and Approval of Head Start Grant Application. (10 min)**

Meeting                        Mar 28, 2018 - Board of Education Regular Meeting

Category                      L. Public Interest Items for Discussion

Type                            Action

Recommended Action Move to approve the 2018-2019 Head Start Grant application as presented.  
 Shelley Smith presenting.

The Head Start grant application must be submitted by April 1, 2018. Grant allocation amount is determined by the Office of Head Start, per funding guidance letter attached.

The documents included to provide information or that require a Board of Education signature, are as follows:

- 1). Funding Guidance letter from the Office of Head Start
- 2). Community Assessment-Provided at February 28, 2018 BOE Meeting
- 3). 2018-2019 Head Start Grant Application and Budget Narrative, including goals
- 4). Budget Summary from Head Start database
- 5). SF424 (Application)-Board Chair Signature required
- 6). SF-424B (Assurances-Non-Construction Programs)-Board Chair Signature required
- 7). Board of Education Decision verification document-Board Chair Signature required

File Attachments  
[Funding Guidance Letter from Office of Head Start.pdf \(70 KB\)](#)  
[2018-2019 Head Start Grant Application and Budget Narrative.pdf \(280 KB\)](#)  
[Budget Summary ECS 2018-2019.pdf \(44 KB\)](#)  
[SF-424 ECS Grant Application 2018-2019.pdf \(201 KB\)](#)  
[SF-424B \(1\) Assurances ECS 2018-2019.pdf \(1,535 KB\)](#)  
[Head Start Community Assessment 2018.pdf \(741 KB\)](#)  
[BOE Grant Approval FY18-2019.pdf \(8 KB\)](#)

**Subject**                      **3. Review and Approval of Eligibility, and Selection/Enrollment Policies for Early Childhood. (5 min)**

Meeting                        Mar 28, 2018 - Board of Education Regular Meeting

Category                      L. Public Interest Items for Discussion

Type                            Action

Recommended Action Move to approve the Eligibility, Selection/Enrollment Policies and the Selection Criteria for Early Childhood Policies as presented for the 2018-19 Early Childhood enrollment process.

Shelley Smith presenting.

Board of Education approval is required annually on policies related to Eligibility, Recruitment, Selection, and Enrollment. Attached are the 2018-2019 Eligibility, Selection/Enrollment policies and selection criteria for board approval. Proposed changes to prior year's policies are as follows:

**Eligibility Commitment:**

- Added language to clarify that we can only serve children above the poverty threshold if all eligible children have been served. This was practice, but not noted in policy.
- Added all income verification sources being used to list.

**Student Selection/Enrollment:**

- Added note to state enrollment is not considered complete until online enrollment process with registrar is complete. We had some families not complete this portion of the enrollment process and show up on the first day of school.
- All other changes were semantic or grammatical.

**Selection Criteria:**

- Staff recommended adding a risk factor related to high parenting demands. This is based on a study that high parenting demands increases the risk of child abuse. This was submitted to our Region VIII office to verify it is a allowable factor to include.
- All other changes related to formatting or semantics.

File Attachments  
[Eligibility Commitment for HS-CPP 2018-19.pdf \(85 KB\)](#)  
[Selection-Enrollment Commitment 2018-19.pdf \(85 KB\)](#)  
[Selection Criteria 2018-19.pdf \(83 KB\)](#)

**Subject 4. Strategic Plan Update - Communications Tactic 2 - Grassroots Advocacy. (25 min)**

Meeting Mar 28, 2018 - Board of Education Regular Meeting

Category L. Public Interest Items for Discussion

Type Discussion, Information

Tammy Schiff presenting.

1. The Board of Education will receive regular updates on the strategies and tactics from the ECS Strategic Plan.

This update will focus on Communications Tactic 2: Trigger and support grassroots advocacy efforts around local, state, a national public educations issues

**Communications Tactic 2: Advocacy**

The Tactic	The Goal	Milesto SY2017
Trigger and support grassroots advocacy efforts around local, state, and national public educations issues	By 2020, have a consistent and growing flow of individuals committed to advocacy in support of public education. Achieve at least 10% annual growth of engaged individuals across our schools (PTAs, SAC, DAC), local organizations (FLTI, Efec, Parent Mentors, ERYC), and general community constituents.	<ul style="list-style-type: none"> <li>• Modify Insider's Acade single day event</li> <li>• Plan, deliver and/or pa education advocacy in related organizations</li> <li>• Activate alumni groups students, etc.)</li> <li>• Generate and create c consistent flow of relev issues-oriented news a</li> </ul>

- Increase participation in st national advocacy
- Develop and execute rese monitoring mechanisms fc interest, involvement, eng; impact for local grassroots

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File Attachments  
[ECS\\_Stocktake\\_-\\_Tactic\\_CT2\\_-\\_BOE\\_3\\_28\\_18.pdf \(2,249 KB\)](#)

## M. Business and Operations

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### Subject **1. Approval of Changes to the 3A Oversight Committee Membership. (10 min)**

Meeting Mar 28, 2018 - Board of Education Regular Meeting

Category M. Business and Operations

Type Action, Discussion

Recommended Action Move to approve the resignation of Dustin Hansen and appointment of Becky Gray on the 3A Oversight Committee.

Sandra Mutchler presenting.

The Board of Education affirmatively placed two tax proposals on the ballot for the November 2106 election and 3A included an accountability provision requiring the creation of a citizen oversight committee.

On October 26, 2016, the Board of Education approved a Resolution 2016/17-7 Adopting Citizen Oversight Committee Regulations which include the process for the selection of the committee.

Per the regulations:

- An application process was established and administered with a due date of December 15<sup>th</sup>.
- Community members of the finance committee met and reviewed the applications, selecting members based on geographic area, political affiliation and expertise/background in finance and accounting.

On January 1, 2017 the following individuals were approved to serve on the committee:

Name	Geographic Area	Political Affiliation
John Minervini	Avon area	Independent or Third Party
Juli Babcock	Minturn & Red Cliff areas	Democrat
Tracy Walters	Eagle-Vail area	Independent or Third Party
Amy Greer	Avon area	Democrat
Dudley Irwin	Edwards and Wolcott areas	Republican
Dustin Hansen	Eagle area	Republican
Chris Brandl	Gypsum and Colorado River	Independent or Third Party
Trista Sutter	Avon area	Democrat
Kimberley Taylor	Eagle area	Independent or Third Party

At this point we have confirmed resignations of Dustin Hansen. The next individual on the application process that is a Republican in the Eagle area is Becky Gray. She is still interested in serving on this committee.



**Subject**                    **2. \*\*Approval of Fuel Relocation Agreement and Collett Enterprises as the Sole Source Fuel Provider.\***

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    M. Business and Operations

Type                        Action (Consent)

Recommended Action Move to approve the agreement for Fuel Tank Relocation and Collett Enterprises as the Sole Source Fuel Provider.

Sandra Mutchler presenting.

There is a need to relocate the fuel tank from 3<sup>rd</sup> street to the new transportation facility at the Spring Creek Campus.

There is an opportunity for ECS to have Collett Enterprises move the fuel tank at no cost as long as the district establishes them as the sole supplier for fuel for the next 15 years. The agreement allows for ECS to no longer use Collett Enterprises as the sole provider however in doing so the district will be required to reimburse Collett Enterprises for the cost of moving the tank.

ECS has used Collett Enterprises as their main fuel provider since sometime prior to 1983 and wishes to continue using them as the provider. The fuel has always been of great quality and hasn't caused any issues on the bus mechanical systems. ECS also receives a reasonable rate for the bulk purchasing.

File Attachments

[20180327 AGREEMENT FOR FUEL TANK RELOCATION.pdf \(86 KB\)](#)

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**Subject**                    **3. Approval of First Amendment to Lease Agreement for 960 Chambers Suite A201 - Roberts.\***

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    M. Business and Operations

Type                        Action (Consent)

Recommended Action Move to approve the annual lease as presented for property located at 960 Chambers Suite A101, Eagle Colorado.

Sandra Mutchler presenting.

Lease expires April 30, 2018. The office facilities are still needed by ECS.

Both parties desire to continue the lease agreement so the amendment is for a two-year term with the option to extend for another two-year term.

The annual lease rate amount increased by \$2,564.40 due to increased Common Area Maintenance fees imposed by the Home Owner's Association.

File Attachments

[Amendment school district 2018-3-14.pdf \(21 KB\)](#)

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**Subject                    4. Approval of First Amendment to Lease Agreement for 960 Chambers Suite A101 - Byron.\***

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    M. Business and Operations

Type                        Action (Consent)

Recommended Action Move to approve the annual lease as presented for property located at 960 Chambers Suite A101, Eagle Colorado.

Sandra Mutchler presenting.

Lease expires May 31, 2020. The office facilities are still needed by ECS.

Both parties desire to continue the lease agreement so the amendment is for a two-year term with the option to extend for another two-year term.

The annual lease rate amount increased by \$1,252 due to increased Common Area Maintenance fees imposed by the Home Owner's Association. This is mostly due to significant deferred maintenance costs that must be addressed this summer.

File Attachments

[2018 Byron Lease.pdf \(101 KB\)](#)

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**Subject                    5. Approval of Red Canyon High School Building Lease.\***

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    M. Business and Operations

Type                        Action (Consent)

Recommended Action Move to approve the additional year lease with Butters Investment, LLC for property located at 139 Broadway, Eagle, CO.

Sandra Mutchler presenting.

ECS entered into an original Lease Agreement with Butters Investment, LLC on October 4, 2011 with an expiration date of June 30, 2016. The original agreement was for 5,931 sq feet, located at 139 Broadway, Eagle CO, at \$6.67 per sq foot.

ECS entered into The First Amendment which extended the term of the lease for two (2) years with the opportunity to renew for two (2) additional one (1) year terms with a 4% escalator.

ECS has a need to enter into a Second Amendment for one additional year of July 1, 2018 – June 30, 2019 while the new facility is being constructed.

The amount of the lease is for \$49,346.

File Attachments

[Lease 7.1.2018 through 6.30.2019.pdf \(85 KB\)](#)

[Red Canyon High School 2nd Amendment to Lease 3.26.18.pdf \(537 KB\)](#)

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## **N. Employee Relations**

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**Subject**                    **1. Approval of Personnel List.\***

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    N. Employee Relations

Type                        Action (Consent)

Recommended Action Move to approve the revised personnel list as presented.

Adele Wilson presenting.

File Attachments

[Personnel List 03\\_28\\_18.pdf \(28 KB\)](#)

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## **O. Feedback and Evaluation of Meeting**

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**Subject**                    **1. Evaluate Decisions of the Board Meeting in Terms of Governance Policies**

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    O. Feedback and Evaluation of Meeting

Type                        Discussion, Information, Procedural

**Subject**                    **2. Did the Meeting Advance the goals and Mission of the District?**

Meeting                    Mar 28, 2018 - Board of Education Regular Meeting

Category                    O. Feedback and Evaluation of Meeting

Type                        Discussion, Information, Procedural

## **P. Adjournment**

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**Subject**                    **1. Meeting Adjournment**

Meeting Mar 28, 2018 - Board of Education Regular Meeting  
Category P. Adjournment  
Type Procedural

**Subject 2. Upcoming Board of Education Meetings**

Meeting Mar 28, 2018 - Board of Education Regular Meeting  
Category P. Adjournment  
Type Information

The next regularly scheduled BOE meeting is:  
Wednesday, April 11, 2018, 3:00 P.M. at Board Room, 757 East Third Street, Eagle



Eagle County Schools - Board of Education